
**UNIVERSITY OF NORTH ALABAMA
BIOLOGY 111
PRINCIPLES OF BIOLOGY
LECTURE SYLLABUS – SPRING 2023**

INSTRUCTOR

DR. FRANCIS J. MENAPACE

OFFICE: 381 SCIENCE BUILDING

OFFICE HOURS: MONDAY - 9:00 -> 12:00
TUESDAY - 11:00 -> 1:00
WEDNESDAY - 9:00 -> 12:00

COMMUNICATION

OFFICE PHONE: 765 - 4495

OFFICE E-MAIL: fjmenapace@una.edu **!!!DO NOT E-MAIL USING CANVAS!!!**

-- THE OFFICIAL METHOD OF COMMUNICATION AT UNA IS UNA PORTAL,
WITH EMPHASIS PLACED ON UNIVERSITY E-MAIL

TEACHING WEBSITE

WEBSITE: <http://www.buildingthepride.com/faculty/fjmenapace/>
USER NAME: fjmstudent
PASSWORD: studentfjm

COURSE CONTENT

-- TO STUDY THE CHEMICAL AND CELLULAR BASIS OF LIFE, EMPHASIZING CELL
STRUCTURE AND FUNCTION, METABOLISM, REPRODUCTION, AND HEREDITY
-- STUDENT SHOULD ACQUIRE SUFFICIENT KNOWLEDGE TO EXCEL AT UPPER
LEVEL BIOLOGY COURSES

COURSE PREREQUISITE

- HIGH SCHOOL BIOLOGY
- BIOLOGY 111 IS DESIGNED FOR NATURAL SCIENCE MAJORS AND MINORS
- NON-SCIENCE STUDENTS SHOULD TAKE BIOLOGY 101

!!!NON-SCIENCE STUDENTS TYPICALLY FAIL BIOLOGY 111!!!

TEXTBOOK

- CAMPBELL BIOLOGY - REECE ET AL - 12TH EDITION
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ATTENDANCE POLICY

- DAILY ATTENDANCE REQUIRED
- ATTEND CLASS ON TIME
- SIGNED ATTENDANCE SHEET = PRESENT
- SIGN IN OTHERS = ACADEMIC DISHONESTY

!!!LOCKED DOOR POLICY!!!

CLASS ROOM DECORUM

- FOOD AND BEVERAGES - NOT PERMITTED DURING CLASS
- COMPUTERS - NOT PERMITTED DURING CLASS
- CELL PHONES - NOT PERMITTED DURING CLASS

!!!FOOD & BEVERAGES - NOT PERMITTED!!!

!!!TURN PHONES OFF!!! !!!PLACE IN BOOKBAG!!!

PERSONAL CONDUCT

- APPROPRIATE BEHAVIOR WILL BE DEMANDED DURING LECTURE
- PLEASE DO NOT CONDUCT PERSONAL CONVERSATIONS DURING LECTURE
- PLEASE DO NOT LOUNGE DURING LECTURE

TESTING POLICY

---EXAMS---

- 3 LECTURE EXAMS - 100 PTS/EXAM
- OBJECTIVE QUESTIONS ONLY
EG MULTIPLE CHOICE, TRUE OR FALSE

---TENTATIVE EXAM DATES---

- LECTURE EXAM #1 - MID FEBRUARY
- LECTURE EXAM #2 - MID MARCH
- LECTURE EXAM #3 - FINALS WEEK

---MAKE-UP EXAMS---

- MAKE-UP EXAMS - NOT POSSIBLE
- EXCEPTIONS:
 - (1) FAMILY DEATH
 - (2) DOCUMENTED ILLNESS FROM UNA HEALTH SERVICES

---EXTRA CREDIT---

- EXTRA CREDIT - NOT POSSIBLE
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ACADEMIC DISHONESTY

!!!DISHONESTY WILL NOT BE TOLERATED!!!

!!!EXAM MISCONDUCT = COURSE FAILURE!!!

---ACADEMIC DISHONESTY STATEMENT---

STUDENTS OF THE UNIVERSITY ACADEMIC COMMUNITY ARE EXPECTED TO ADHERE TO COMMONLY ACCEPTED STANDARDS OF ACADEMIC HONESTY. ALLEGATIONS OF ACADEMIC DISHONESTY CAN REFLECT POORLY ON THE SCHOLARLY REPUTATION OF THE UNIVERSITY INCLUDING STUDENTS, FACULTY AND GRADUATES. INDIVIDUALS WHO ELECT TO COMMIT ACTS OF ACADEMIC DISHONESTY SUCH AS CHEATING, PLAGIARISM, OR MISREPRESENTATION WILL BE SUBJECT TO APPROPRIATE DISCIPLINARY ACTION IN ACCORDANCE WITH UNIVERSITY POLICY.

INCIDENTS OF POSSIBLE STUDENT ACADEMIC DISHONESTY WILL BE ADDRESSED IN ACCORDANCE WITH THE FOLLOWING GUIDELINES:

1. THE INSTRUCTOR IS RESPONSIBLE FOR INVESTIGATING AND DOCUMENTING ANY INCIDENT OF ALLEGED ACADEMIC DISHONESTY THAT OCCURS UNDER THE INSTRUCTOR'S PURVIEW.
2. IF THE INSTRUCTOR FINDS THE ALLEGATION OF ACADEMIC DISHONESTY TO HAVE MERIT, THEN THE INSTRUCTOR, AFTER A DOCUMENTED CONFERENCE WITH THE STUDENT, WILL DEVELOP A PLAN FOR DISCIPLINARY ACTION. IF THE STUDENT AGREES TO THIS PLAN, THEN BOTH INSTRUCTOR AND STUDENT WILL SIGN THE AGREEMENT. THE FACULTY MEMBER WILL FORWARD A COPY OF THE SIGNED AGREEMENT TO THE OFFICE OF STUDENT CONDUCT FOR RECORD-KEEPING PURPOSES.
3. IF THE STUDENT DISAGREES WITH THE INSTRUCTOR'S PROPOSED PLAN FOR DISCIPLINARY ACTION AND WISHES TO TAKE FURTHER ACTION, HE/SHE IS RESPONSIBLE FOR SCHEDULING A MEETING WITH THE CHAIR OF THE DEPARTMENT WHERE THE COURSE IS HOUSED TO APPEAL THE PROPOSED DISCIPLINARY PLAN. THE DEPARTMENT CHAIR SHALL MEDIATE THE MATTER AND SEEK A SATISFACTORY JUDGMENT ACCEPTABLE TO THE FACULTY MEMBER BASED ON MEETINGS WITH ALL PARTIES. IF A RESOLUTION IS REACHED, THE DISPOSITION OF THE CASE WILL BE FORWARDED TO THE OFFICE OF STUDENT CONDUCT. IF A RESOLUTION AT THE DEPARTMENTAL LEVEL IS NOT REACHED AND THE STUDENT WISHES TO TAKE FURTHER ACTION, HE/SHE IS RESPONSIBLE FOR SCHEDULING A MEETING WITH THE DEAN OF THE COLLEGE WHERE THE COURSE IS HOUSED TO APPEAL THE PROPOSED DISCIPLINARY PLAN. THE COLLEGE DEAN SHALL MEDIATE THE MATTER AND SEEK A SATISFACTORY JUDGMENT ACCEPTABLE TO THE FACULTY MEMBER BASED ON MEETINGS WITH ALL PARTIES. IF A RESOLUTION IS REACHED, THE DISPOSITION OF THE CASE WILL BE FORWARDED TO THE OFFICE OF STUDENT CONDUCT. IF A RESOLUTION AT THE COLLEGE LEVEL IS NOT REACHED AND THE STUDENT WISHES TO TAKE FURTHER ACTION, HE/SHE IS RESPONSIBLE FOR SCHEDULING A MEETING WITH THE VICE PRESIDENT FOR ACADEMIC AFFAIRS AND PROVOST (VPAA/P) TO APPEAL THE PROPOSED DISCIPLINARY PLAN. THE VPAA/P SHALL MEDIATE THE MATTER AND SEEK A SATISFACTORY JUDGMENT ACCEPTABLE TO THE FACULTY MEMBER BASED ON MEETINGS WITH ALL PARTIES. AFTER REVIEWING ALL DOCUMENTATION, THE VPAA/P MAY, AT HIS/HER DISCRETION, CHOOSE EITHER TO AFFIRM THE PROPOSED ACTION, TO REFER THE CASE TO THE OFFICE OF STUDENT CONDUCT FOR FURTHER REVIEW, OR TO DISMISS THE MATTER DEPENDING ON THE MERITS OF THE CASE. THE FINAL DISPOSITION OF THE CASE WILL BE DISSEMINATED TO APPROPRIATE PARTIES, INCLUDING THE OFFICE OF STUDENT CONDUCT.
4. IF A STUDENT IS ALLOWED ACADEMIC PROGRESSION BUT DEMONSTRATES A REPEATED PATTERN OF ACADEMIC DISHONESTY, THE VPAA/P MAY, AFTER CONSULTATION WITH THE OFFICE OF STUDENT CONDUCT, ASSIGN ADDITIONAL PENALTIES TO THE STUDENT, INCLUDING REMOVAL FROM THE UNIVERSITY.

EVALUATION

-- LECTURE = 2/3 COURSE GRADE
-- LAB = 1/3 COURSE GRADE

---GRADE SCALE---

90% → 100% = A
80% → 89% = B
70% → 79% = C
60% → 69% = D
00% → 59% = F

!!!WELL-BEHAVED STUDENTS WILL RECEIVE BENEFIT OF ANY DOUBT!!!

ASSIGNMENTS

-- MAINTAIN TEXTBOOK READINGS IN ACCORDANCE WITH LECTURE PROGRESS

LEARNING DISABILITY

-- ANY DISABILITY SHOULD BE BROUGHT TO YOUR INSTRUCTOR'S ATTENTION IMMEDIATELY; EVERY EFFORT WILL BE MADE TO ACCOMMODATE THE STUDENT

---EQUAL OPPORTUNITY STATEMENT---

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA) AND SECTION 504 OF THE REHABILITATION ACT OF 1973, THE UNIVERSITY OFFERS REASONABLE ACCOMMODATIONS TO STUDENTS WITH ELIGIBLE DOCUMENTED LEARNING, PHYSICAL AND/OR PSYCHOLOGICAL DISABILITIES. UNDER TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, SECTION 504 OF THE REHABILITATION ACT OF 1973, AND THE AMERICANS WITH DISABILITIES AMENDMENT ACT OF 2008, A DISABILITY IS DEFINED AS A PHYSICAL OR MENTAL IMPAIRMENT THAT SUBSTANTIALLY LIMITS ONE OR MORE MAJOR LIFE ACTIVITIES AS COMPARED TO AN AVERAGE PERSON IN THE POPULATION. IT IS THE RESPONSIBILITY OF THE STUDENT TO CONTACT DISABILITY SUPPORT SERVICES TO INITIATE THE PROCESS TO DEVELOP AN ACCOMMODATION PLAN. THIS ACCOMMODATION PLAN WILL NOT BE APPLIED RETROACTIVELY. APPROPRIATE, REASONABLE ACCOMMODATIONS WILL BE MADE TO ALLOW EACH STUDENT TO MEET COURSE REQUIREMENTS, BUT NO FUNDAMENTAL OR SUBSTANTIAL ALTERATION OF ACADEMIC STANDARDS WILL BE MADE. STUDENTS NEEDING ASSISTANCE SHOULD CONTACT DISABILITY SUPPORT SERVICES (256-765-4214).

TITLE IX

-- ANY INCIDENT COVERED UNDER TITLE IX WILL BE IMMEDIATELY FORWARDED TO THE UNIVERSITY TITLE IX COORDINATOR

---TITLE IX STATEMENT---

THE UNIVERSITY OF NORTH ALABAMA HAS AN EXPECTATION OF MUTUAL RESPECT. STUDENTS, STAFF, ADMINISTRATORS, AND FACULTY ARE ENTITLED TO A WORKING ENVIRONMENT AND EDUCATIONAL ENVIRONMENT FREE OF DISCRIMINATORY HARASSMENT. THIS INCLUDES SEXUAL VIOLENCE, SEXUAL HARASSMENT, DOMESTIC AND INTIMATE PARTNER VIOLENCE, STALKING, GENDER-BASED DISCRIMINATION, DISCRIMINATION AGAINST PREGNANT AND PARENTING STUDENTS, AND GENDER-BASED BULLYING AND HAZING.

FACULTY AND STAFF ARE REQUIRED BY FEDERAL LAW TO REPORT ANY OBSERVATIONS OF HARASSMENT (INCLUDING ONLINE HARASSMENT) AS WELL AS ANY NOTICE GIVEN BY STUDENTS OR COLLEAGUES OF ANY OF THE BEHAVIORS NOTED ABOVE. RETALIATION AGAINST ANY PERSON WHO REPORTS DISCRIMINATION OR HARASSMENT IS ALSO PROHIBITED. UNA'S POLICIES AND REGULATIONS COVERING DISCRIMINATION AND HARASSMENT MAY BE ACCESSED AT www.una.edu/titleix. IF YOU HAVE EXPERIENCED OR OBSERVED DISCRIMINATION OR HARASSMENT, CONFIDENTIAL REPORTING RESOURCES CAN BE FOUND ON THE WEBSITE OR YOU MAY MAKE A FORMAL COMPLAINT BY CONTACTING THE TITLE IX COORDINATOR AT 256-765-4223.

!!!HARASSMENT WILL NOT BE TOLERATED!!!

!!!DISCRIMINATION WILL NOT BE TOLERATED!!!

BIOLOGY 111

PRINCIPLES OF BIOLOGY

CHAPTER SEQUENCE

CHAPTER 01 --- INTRODUCTION: SCIENCE & BIOLOGY
CHAPTER 02 --- ATOMS, MOLECULES, CHEMICAL BONDS
CHAPTER 03 --- WATER'S BIO-IMPORTANT PROPERTIES
CHAPTER 04 --- CARBON'S CHEMICAL VERSITILITY
CHAPTER 05 --- MACROMOLECULES
CHAPTER 08 --- CELL METABOLISM

!!!LECTURE EXAM #1!!!

CHAPTER 06 --- CYTOLOGY
CHAPTER 07 --- MEMBRANE STRUCTURE & FUNCTION
CHAPTER 10 --- PHOTOSYNTHESIS
CHAPTER 09 --- RESPIRATION

!!!LECTURE EXAM #2!!!

CHAPTER 12 --- PROKARYOTE BINARY FISSION & EUKARYOTE MITOSIS
CHAPTER 13 --- EUKARYOTE MEIOSIS & SEXUAL LIFE CYCLES
CHAPTER 14 --- MENDELIAN GENETICS
CHAPTER 16 --- DNA STRUCTURE & REPLICATION
CHAPTER 17 --- PROTEIN SYNTHESIS
CHAPTER 25 --- ORIGIN OF LIFE
CHAPTER 24 --- SPECIATION
CHAPTER 15 --- HUMAN GENETICS
CHAPTER 27 --- PROKARYOTES

!!!LECTURE EXAM #3!!!

!!!SEMI-COMPREHENSIVE FINAL!!!

BIOLOGY 111

PRINCIPLES OF BIOLOGY

STUDY TIPS

---DURING LECTURE---

- ATTEND LECTURE DAILY**
- ATTEND LECTURE ON TIME**
- READ TEXT PRIOR TO LECTURE**
- TAKE YOUR OWN NOTES**
- PARTICIPATE CONSTRUCTIVELY DURING LECTURE**

---POST LECTURE---

- REVIEW NOTES AFTER EACH LECTURE**
- UTILIZE INSTRUCTOR'S OFFICE HOURS**
- REVIEW NOTES ENTIRELY OVER THE WEEKEND**

---EXAM PREPARATION---

- STUDY ALONE**
- GIVE 12+ HARD STUDY HOURS**

!!!COLLEGIATE STUDY DISCIPLINE!!!

BIOLOGY 111

PRINCIPLES OF BIOLOGY

ONLINE LECTURE

POWERPOINT SLIDES

GO TO: <http://www.buildingthepride.com/faculty/fjmenapace/> - ENTER

GO TO: BIOLOGY 111 - ENTER

GO TO: ANY LINK LISTED BELOW - ENTER

BI-111-P-01
BI-111-P-02
BI-111-P-03
ETC

!!!PLEASE BE PATIENT!!!

!!!IT MAY TAKE SEVERAL MINUTES TO DOWNLOAD FILE!!!